

HOW TO APPLY TO MJC

Seniors: If you're a graduating senior planning to attend MJC over the summer or in the fall, it's still not too late to apply. Just remember... to be officially enrolled, you must complete all enrollment steps (application, orientation, GPA class placement for English & Math, MJC counselor advisement, FAFSA completion & class registration). If you are currently taking classes at MJC, you MUST reapply for summer or fall admission. Before you can register for class(es), visit MJC website at www.mjc.edu and locate the **BLUE** student services tab. At drop down menu, click on "Apply To MJC" and begin completing all sections of the application. If you get stuck and need help applying, follow the application instruction link: <https://www.mjc.edu/student-services/equity/documents/mjcappplicationsept20.pdf> . **Seniors, remember you're applying as a high school graduate, NOT as a concurrently enrolled student.**

Juniors, Sophomores, Freshmen: if you want to take a class at MJC over the summer or during the regular school year, you must first apply online at www.mjc.edu then set up your account and register as a concurrently enrolled student. In addition, you will need to fill out the "Advanced Admission" form (see instructions below for high school students who want to take MJC coursework). After you've applied to MJC & the "Advanced Admission" form is completely filled out (including course units, course name & course number) and you received an email from MJC listing your student ID# that begins with a "W", then visit our Career Navigator (Sanjay Bhan) in the career center to sign and process your form. You can also reach him by email at: bhan.s@monet.k12.ca.us or by phone at: (209) 492-1126. **Remember classes taken at MJC are free while you're still in high school!! Suggested courses to take: Guidance 110, Guidance 111 (for students who don't know what to major in), Health 110, Music Appreciation 101, History 101 or 102, College Skills 100, Public Speaking 100 and various elective classes. To find MJC courses schedule (click on the "magnifying glass" in upper right hand corner of MJC homepage) to view what is being offered each semester.**

DIRECTIONS FOR HIGH SCHOOL STUDENTS WHO WANT TO TAKE MJC COURSEWORK

1. Go to www.mjc.edu website. **NOTE:** Before proceeding to step #2, make sure you've already created your account & completed/submitted your online application & received an email from MJC listing your student ID# that begins with "W".
2. Find **BLUE** student services tab and at drop down menu click on "Apply To MJC"
3. This will bring you to the application Information page
4. While on this page, scroll down until you get to "Special Part-Time Students (High School or Junior High students over the age of 14)"
5. Click on hyperlink "Advanced Admission Forms" and fill out the special part-time petition application form. <https://www.mjc.edu/student-services/enrollment/documents/specialptpetition.pdf> You can also pick up a hard copy of the form in the career center.
6. At the middle of page two of the app, make sure to fill in the course number for the class **NOT** the section number.
7. Once you've applied to MJC online and completely filled out the "Advanced Admission" form (including course units, course name & course number) & you received an email from MJC listing your student ID# that begins with a "W", then visit our Career Navigator (Sanjay Bhan) in the career center to sign and process your form. You can also reach him by email at: bhan.s@monet.k12.ca.us or by phone at: (209) 492-1126.

To view available classes at MJC:

1. Go to www.mjc.edu webpage
2. Click on the "magnifying glass" icon at the top right corner of the page
3. View available classes under fall, spring or summer term drop down menu

THINGS TO KEEP IN MIND

- ▶ Concurrently enrolled high school students can NOT be enrolled in more than 11 college credits
- ▶ To enroll in 12 or more units, concurrently enrolled high school students must have the written approval of their school district's Board of Trustees as well as the Modesto Junior College President.
- ▶ Concurrently enrolled high school students can only enroll in courses numbered from 50-299.
- ▶ English or Math placement test is required if a high school student decides to take a college English or Math course

Graduating Seniors Applying ONLINE to MJC- SUMMER/FALL Semester

Go to www.mjc.edu webpage

Find the **BLUE** student service tab and at the drop down menu click on “Apply to MJC” then select – “Apply Online” to begin the application: <https://www.mjc.edu/student-services/equity/documents/mjcappplicationsept20.pdf>

BEGIN BY COMPLETING EACH SECTION OF THE APPLICATION:

*Enrollment Information

Enrollment Information? **Summer, Fall or Spring of 20__**

*Account Information

*Educational Information

High School Education Status? **Graduate**

*Citizenship/Military

*Residency

*Needs & Interests

*Demographic Information

*Supplemental Questions

*Submission

For help with your application questions, **first** email Student Access & Outreach Program at: access2mjc@mjc.edu otherwise contact specialists Sonya Oviedo at: oviedos@yosemite.edu (209) 575-7738 or Kristina Bethel at: bethelk@yosemite.edu (209) 575-7774

NOTE: Students will receive confirmation of their MJC application and email activation which will later be followed by instructions about the next steps to take such as... Orientation, GPA Placement in English & Math, Ed Plan Advising with MJC counselor, Financial Aid (FAFSA), registering for classes and paying for fees. Make sure to check your email often, so you don't miss important deadlines and information.

- General information - www.mjc.edu
- Orientation - www.mjc.edu/student-services/enrollment/orientation.php
- GPA Class Placement in English and Math - <https://mjc.edu/student-services/placement/apeapinfo.php>
- MJC Counseling: <https://www.mjc.edu/student-services/counseling/participateinadvising.php>

Steps to Success: <https://www.mjc.edu/student-services/enrollment/stepstosuccess.php>

209-575-6789	MJC General Info
209-575-6853	MJC Admission/Enrollment Office
209-575-6087	MJC Orientation Info
209-575-7728	MJC Placement Assessment Info
209-575-6080	MJC Counseling/Advising Office
209-575-7700	MJC Financial Aid Office
209-575-6018	MJC Records/Transcript Office
209-575-6828	MJC Business Office to pay registration fees
209-575-7900	MJC Student Help Desk